

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Semington Village Hall, High St, Semington, BA14 6JR  
**Date:** 15 April 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Jon Hubbard (Chairman), Cllr Jonathon Seed and Cllr Roy While

### **Wiltshire Council Officers**

Rhys Schell – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Ceri Evans – Community Youth Officer  
Laurie Bell – Associate Director, Communities & Communications  
Maggie Rae – Corporate Director

Area Board Community Project Support Officer – Phil McMullen

### **Town and Parish Councils**

Keevil Parish Council – Myra Link  
Semington Parish Council – Paul Bowyer & Kevin Lockwood  
Steeple Ashton Parish Council – Geoff Hyatt

### **Partners**

Wiltshire Fire & Rescue Service – Mike Franklin  
Melksham Community Area Partnership – Colin Goodhind  
Melksham Chamber of Commerce – Graham Ellis  
Melksham Seniors Forum – Brian Warwick  
Melksham Doctors – Dr Rob Matthews

**Total in attendance: 40**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board.</p> <p>It was agreed to take the Melksham Campus update item as the first order of business, as Laurie Bell - Associate Director Communities and Communications, Wiltshire Council had another meeting which she needed to attend.</p>
2	<p><u>Melksham Campus</u></p> <p>Laurie Bell - Associate Director Communities and Communications, Wiltshire Council gave an update on recent developments regarding the Melksham Campus project.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That all money that Wiltshire Council had allocated for the Melksham Campus would be spent on it.</li> <li>• Woolmore Farm – this part of the project was now about to go live, Newts were being removed from the site before work could begin in earnest.</li> <li>• Two contractors had been appointed to deliver the Woolmore Farm project.</li> <li>• Meetings were being held with both Melksham Rugby and Football clubs to keep them in the loop as to progress at the Woolmore Farm site.</li> <li>• It was expected that both clubs would be based and playing their respective matches at Woolmore Farm for the start of the 2016 season.</li> <li>• Melksham House – Wiltshire Council would need to find 5 million pounds to fund this part of the project.</li> <li>• Work was still progressing on the Doctors surgery at the site.</li> <li>• Some access still needed to be resolved.</li> <li>• The time frame for the Melksham Campus project had slipped, but Wiltshire Council was still committed to it.</li> </ul> <p>Maggie Rae – Corporate Director, Wiltshire Council paid tribute to the Melksham Councillors, SCOB members and voluntary sector representatives who had</p>

	<p>worked tirelessly to get the campus project to the point where it was today.</p> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• Will the Christie Miller Sports Centre be kept fit for purpose for the next two years until the campus is operational? <i>a. Wiltshire Council would do everything that it could to maintain the Christie Miller until the campus was operational.</i></li> <li>• That there were concerns re the future development of Melksham cemetery for burials. <i>a. The cemetery did not form part of the campus project, but would be looked at if and when to ensure that future burial space was available.</i></li> </ul> <p>Campus name and logo decision</p> <p>After thorough analysis of the responses from the Melksham community, the COB brought its recommendations to the Melksham Area Board, with the Councillors and the attendees given the opportunity to vote on the Campus name and logo.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The name ‘Melksham Community Campus’ was confirmed.</b></li> <li>• <b>The updated ‘community’ logo was confirmed, with the ‘M symbol’ moved to the right hand side and in a green colour.</b></li> </ul> <p>The Chairman thanked Laurie Bell and Maggie Rae for attending the meeting.</p>
3	<p><u>Chairman's Announcements</u></p> <p>The following Chairman’s Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Universal Credit.</li> <li>• A legacy for Wiltshire.</li> <li>• Health Watch Wiltshire.</li> </ul>
4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Terry Chivers and Councillor David Pollitt.</p>

5	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on 11 February 2015 were approved by the Committee and signed by the Chairman.</b></li> </ul>
6	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
7	<p><u>Melksham Station site and conditions of access</u></p> <p>Presentation from Paul Johnson – Chairman, TransWilts CIC.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Growth from 18, 000 to 183, 400 passengers journeys pa in 3 years.</li> <li>• Melksham station passengers doubling every year (March – March) 12, 000 to 24, 000 to 50, 000.</li> <li>• 1 commuter joins every week.</li> <li>• Morning peak train 25 – 30 passengers board at Melksham.</li> <li>• Access to the station is poor at present, the town deserves to have a better one with car parking and pedestrian underpass with Station Pedestrian/cycle access via Foundry Close.</li> <li>• Good support from the Area Board re the Melksham Station Project.</li> <li>• A big thanks to Graham Ellis for his hard work and determination in getting the project to where it is today.</li> </ul> <p>The Chairman thanked Paul Johnson for his presentation.</p>
8	<p><u>Local Climate Initiatives</u></p> <p>Clare Langdon - Green Economy Team Manager, Wiltshire Council and Shirley McCarthy – Melksham Climate Friendly Group gave a short presentation and interactive session to promote further public engagement on local climate initiatives and carbon technologies.</p> <p>Points made included:</p>

	<p>Wiltshire Council had in the local area:</p> <ul style="list-style-type: none"> <li>• Melksham River Mead School oil to gas boiler conversion – saving £5,500 PA and 21 tonnes of CO2 PA.</li> <li>• Lighting upgrades at Melksham River Mead School, Kingsbury House and the Melksham Depot saving £2,500 PA and 13.5 tonnes of CO2 PA.</li> </ul> <p>Melksham Energy Group</p> <ul style="list-style-type: none"> <li>• Aim: increasing own and community’s understanding of optimum sources and use of energy, taking account of <ul style="list-style-type: none"> <li>• polluting effects, residues and true costs</li> <li>• environmental impact</li> </ul> </li> <li>• Inform on low- and zero-carbon technologies and how to save energy.</li> <li>• Campaign for sustainable solutions to need for power.</li> </ul> <p>The Chairman thanked Clare Langdon and Shirley McCarthy for their presentation.</p>
9	<p><u>Melksham Time Credits</u></p> <p>Presentation from Becca Lamont Jiggins – Spice on the launch of Melksham Time Credits.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Successful launch event on Wednesday 18<sup>th</sup> March with lots of interested local groups.</li> <li>• Two main priorities identified: <ul style="list-style-type: none"> <li>Town Tidy activities</li> <li>Getting young people involved</li> </ul> </li> </ul> <p>Opportunities to Earn Time Credits</p> <ul style="list-style-type: none"> <li>• South West in Bloom – Town Tidy Days 1pm - 3pm 3<sup>rd</sup> May, 7<sup>th</sup> June and 5<sup>th</sup> July.</li> <li>• Litter pick on Tuesdays 5.30-6.30pm at King George V.</li> </ul>

	<ul style="list-style-type: none"> <li>• Volunteering at youth clubs, consultation days and other events organised by the LYN or stakeholders.</li> </ul> <p>Opportunities to Spend Time Credits</p> <ul style="list-style-type: none"> <li>• Wiltshire Spend catalogue.</li> <li>• Movies at Melksham.</li> <li>• DVD rental from Melksham Library.</li> <li>• School holidays organised events e.g. visits to Tower Park, Beach Trips and Outdoor pursuits (Brokerswood).</li> <li>• Time Credits were the largest community currency in the world.</li> <li>• An excellent way for young people to get involved in volunteering.</li> </ul> <p>The Chairman thanked Becca Lamont Jiggins for her presentation.</p>
10	<p><u>Local Youth Network - update</u></p> <p>Update by Ceri Evans - Community Youth Officer, Wiltshire Council</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• A drop-in/Youth café was now being delivered at the Adventure centre on Tuesdays 6.30/8.30pm.</li> <li>• Atworth Youth Centre would be reopening its doors in April with support from the LYN by way of a grant, administration licence and CYO support. This would enable them to secure a paid worker to deliver sessions.</li> <li>• The minibus which was donated by Seend Community was in for repair and MOT, once back on the road this would be a vital link for the young people in the Melksham communities to fully participate in current and future events that the LYN provides.</li> <li>• The LYN was holding several consultation days in the coming months - 25<sup>th</sup> April Assembly rooms, 16<sup>th</sup> May Bowerhill pavilion and 18<sup>th</sup> July Party in the park.</li> <li>• The LYN would be soon actively be running Social media and researching branding options.</li> <li>• An initial Young person's Needs assessment had been completed, this</li> </ul>

	<p>was a working document, which would be continually revised through up and coming consultations.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Melksham Area Board approves funding of £4,000 to enable the LYN Community mini bus to be repaired for use.</b></li> <li>• <b>Area Board agrees the addition of two new youth members to the LYN Management Group:</b></li> </ul> <p><b>Maisie Marchant</b></p> <p><b>James Wilkins</b></p> <p><i>The point was made by the Chairman that the LYN Community mini bus would be made available for older persons use when not being used by the LYN.</i></p> <p>The Chairman thanked Ceri Evans for his update.</p>
11	<p><u>Community Area Transport Group - 20mph Speed Limits</u></p> <p>Following the publication of Wiltshire Councils policy for 20mph speed limits, the authority committed to undertaking assessments across the 18 Community Areas.</p> <p>Each of the Community Areas were requested to nominate defined areas for assessment during 2014/15.</p> <p>Kenilworth Gardens (+ surrounding area) and Snarlton Lane in Melksham, had been locally identified and selected by the Community Area Transport Group as a possible suitable locations for a 20 mph speed restrictions.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Melksham Area Board provisionally approves the sum of £1,333 for speed restriction as set out within the report for Kenilworth Gardens, Melksham (subject to CATG approval)</b></li> </ul>
12	<p><u>Champion Updates</u></p> <p>Local Youth Network - Cllr Jon Hubbard</p> <ul style="list-style-type: none"> <li>• Update provided during Local Youth Network item.</li> </ul>

	<p>Bowerhill and Hampton Park Business Initiative – Cllr Roy White</p> <ul style="list-style-type: none"> <li>• Steering Group meeting held on March 10<sup>th</sup>.</li> <li>• Update on the Herman Miller development and Broadband.</li> <li>• Bulletin geared to the needs of companies on the estate would be introduced.</li> <li>• Vehicle parking was an issue with the group in contact with the enforcement team.</li> </ul> <p>Health – Cllr Pat Aves</p> <ul style="list-style-type: none"> <li>• Another positive health and well being network meeting took place on Tuesday 14<sup>th</sup> April.</li> </ul> <p>Read Easy – Cllr David Pollitt</p> <ul style="list-style-type: none"> <li>• Management committee up and running and 2 applicants for voluntary Co-ordinator.</li> <li>• Once appointed Co-ordinator will start selecting ‘Coaches’.</li> <li>• Secured additional funding from Green Square for the first year’s operations.</li> </ul> <p>The Chairman thanked the members for their updates.</p>
13	<p><u>Partner Updates</u></p> <p>Wiltshire Police (Inspector Matt Armstrong) - the written report contained in the agenda pack was noted.</p> <p>Wiltshire Fire &amp; Rescue Service (Mike Franklin) - the written report contained in the agenda pack was noted.</p> <ul style="list-style-type: none"> <li>• That the merger with Dorset Fire &amp; Rescue Service had now been approved by Parliament.</li> </ul> <p>Community Area Partnership (Colin Goodhind)</p>

	<ul style="list-style-type: none"> <li>• That the partnership was now active in its campaign to promote Smart Water throughout the Melksham community area.</li> <li>• Melksham CCTV – volunteers were now being trained how to operate the system.</li> <li>• Neighbourhood Plan – ongoing,</li> </ul> <p>Melksham Town Council – the written report contained in the agenda pack was noted.</p> <p>Melksham Without Parish Council – the written report contained in the agenda pack was noted.</p> <p>Melksham Senior People’s Forum (Brian Warwick)</p> <ul style="list-style-type: none"> <li>• That the June/July film shows at the Assembly Hall had been cancelled due to the costs of staging them.</li> <li>• That the Senior People’s Forum was continuing to work with Wiltshire Online.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
14	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p><b>Decision</b>  <b>Friends of St George's School, Semington - St Georges School new adventure trail path awarded £2,500.</b>  <b>Reason</b>  <b><i>The grant meets the 2014/15 grants criteria.</i></b></p> <p><b>Melksham CAP – Bowser awarded £994.</b>  <b>Reason</b>  <b><i>The grant meets the 2014/15 grants criteria.</i></b></p> <p><b>Bulkington Village Hall - Floor repairs and damp proofing awarded £3,514.</b>  <b>Reason</b>  <b><i>The grant meets the 2014/15 grants criteria.</i></b></p>

	<p><b>Melksham Music Festival - Electrical equipment for party in the park awarded £1,584.</b>  <b>Reason</b>  <i>The grant meets the 2014/15 grants criteria.</i></p> <p><b>The Learning Curve - IT equipment for introductory internet courses awarded £1,000.</b>  <b>Reason</b>  <i>The grant meets the 2014/15 grants criteria.</i></p> <p><b>Wiltshire Mind - New intercom system awarded £984.</b>  <b>Reason</b>  <i>The grant meets the 2014/15 grants criteria.</i></p> <p><b>Adventure Centre - Improved drainage for the Melksham Adventure Centre awarded £2,500.</b>  <b>Reason</b>  <i>The grant meets the 2014/15 grants criteria.</i></p> <p><b>Melksham CAP - Joystick to maximise the effectiveness of Melksham's CCTV awarded £960.</b>  <b>Reason</b>  <i>The grant meets the 2014/15 grants criteria.</i></p> <p><b>Melksham Seniors Forum - Equipment for Older persons activities awarded £500.</b>  <b>Reason</b>  <i>The grant meets the 2014/15 grants criteria.</i></p>
15	<p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
16	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> <li>• Wednesday 17<sup>th</sup> June 2015 – Melksham Assembly Hall.</li> </ul>
17	<p><u>Close</u></p>